

**JIGAWA STATE GOVERNMENT
MONTHLY COMPLIANCE REPORT FOR
BUSINESS ENABLING MDAs**

MONTH: JANUARY 2025

DATE OF SUBMISSION: APRIL 2025

MONTHLY COMPLIANCE REPORTS REPORT FOR BUSINESS ENABLING MDAs IN JIGAWA STATE

1. Executive summary

This report presents a summary of compliance and service delivery performance for January 2025 across key Business Enabling Environment (BEE) agencies in Jigawa State. Service requests were handled in accordance with established timelines, demonstrating enhanced efficiency and accountability. Continued efforts to improve transparency, reduce turnaround times, and address grievances effectively have produced positive results, with over 52% of requests processed within the required timeframes.

2. Total Number of Service Request Received

Service Area	No. of Request Received	Channel of Receipt (Online/Offline)
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	4	Offline
Processing of Operational Licence		

<i>(Ministry of Commerce Industry, Cooperative and Tourism)</i>	<i>0</i>	<i>Online</i>
<i>Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)</i>	<i>0</i>	<i>Offline</i>
<i>Registration of Works, Goods and Services (Jigawa State Due Process and Project Monitoring Bureau)</i>	<i>40</i>	<i>Offline</i>
<i>Legal Services (Ministry of Justice)</i>	<i>0</i>	
<i>Legal Civil Litigation Services (Ministry of Justice)</i>	<i>6</i>	<i>Offline</i>
<i>Legal Drafting Services (Ministry of Justice)</i>	<i>44</i>	<i>Online & Offline</i>
<i>Processing of contracts payment (Ministry of Finance)</i>	<i>11</i>	<i>Offline & Online</i>
<i>Public Procurement (Ministry of Finance)</i>	<i>11</i>	<i>Offline & Online</i>

Tax Registration & Payment Jigawa Internal Revenue Service	36	Online
Electronic Tax Clearance Certification Jigawa Internal Revenue Service	0	Online and offline

3. Service Delivery Time-frame

Service Type	Official SLA	Source Document
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	21 working Days	https://www.jigawastate.gov.ng/uploads/Business%20premises%20registration%20process%20in%20jigawa%20state.pdf
Processing of Operational Licence	7 Working Days	https://www.jigawastate.gov.ng/uploads/Process

(Ministry of Commerce Industry, Cooperative and Tourism)		<u>s%20and%20Procedures%20for%20Obtaining%20Operation%20Licence%20for%20Tourism%20and%20Allied%20Hospitality%20Business.pdf</u>
Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)	43 working Days	<u>https://jigawastate.gov.ng/uploads/SLA%20on%20Vetting%20by%20Due%20Process.pdf</u>
Registration of Works, Goods and Services (Jigawa State Due Process and Project Monitoring Bureau)	7 Working Days	<u>https://jigawastate.gov.ng/uploads/Works Registration Guidelines Reviewed.pdf</u>
Legal Services (Ministry of Justice)	182 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Legal%20Services%20by%20Min%20of%20Justice.pdf</u>
Legal Civil Litigation Services	14 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Obtaining%20</u>

(Ministry of Justice)		<u>Legal%20Services%20at%20Dept%20of%20Civil%20Litigation.pdf</u>
Legal Drafting Services (Ministry of Justice)	44 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Services%20at%20Legal%20Drafting%20reviewed%20by%20CT 012135.pdf</u>
Processing of contracts payment (Ministry of Finance)	17 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Contract%20Processing%20for%20Min%20of%20Finance.pdf</u>
Public Procurement (Ministry of Finance)	30 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Public%20Procurement%20at%20Min%20of%20Finance.pdf</u>
Tax Registration & Payment Jigawa Internal Revenue	14 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20TIN%20and%20tax%20</u>

Service		payment.pdf
Electronic Tax Clearance Certification Jigawa Internal Revenue Service	14 Working Days	https://jigawastate.gov.ng/uploads/Procedure%20for%20eTCC.pdf

4. Service Resolution Timelines

Service Type	Resolved Within SLA	% Compliance	Resolved Beyond SLA	Non-Compliance
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	0	0%	0	0%

Processing of Operational Licence (Ministry of Commerce Industry, Cooperative and Tourism)	4	100%	0	0%
Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)	0	0%	0	0%
Registration of Works, Goods and Services (Jigawa State Due Process and Project Monitoring Bureau)	34	87%	6	13%
Legal Services				

(Ministry of Justice)	0	0	0	0
Legal Civil Litigation Services (Ministry of Justice)	5	83%	1	17%
Legal Drafting Services (Ministry of Justice)	44	100%	0	0%
Processing of contracts payment (Ministry of Finance)	8	73%	3	27%
Public Procurement (Ministry of Finance)	8	73%	3	27%
Tax Registration & Payment	28	77%	8	23%

Jigawa Internal Revenue Service				
Electronic Tax Clearance Certification	0	0%	0	0%
Jigawa Internal Revenue Service				

5. The Report Summary

S/n	Participating MDA	Service Type	Approved SLA	No. of Request Received	Number of requests completed within	Percentage of total applications complete
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					SLA	d within SLA
1	Ministry of Commerce Industry, Cooperative and Tourism	Business Premises Registratio n	21 working Days	4	2	50%
2	Ministry of Commerce Industry, Cooperative and Tourism	Processing of Operationa l Licence	7 Workin g Days	0	0	0%
3	Jigawa State Due Process and Project Monitoring Bureau	Investigatio n of Project	43work ing Days			
4	Jigawa State	Registratio	7	40	34	87%

	Due Process and Project Monitoring Bureau	n of Works, Goods and Services	Workin g Days			
5	Ministry of Justice	Legal Services	182 Workin g Days	0	0	0%
	Legal Drafting Services (Ministry of Justice)	Legal Drafting Services	14 Workin g Days	44	44	100%
6	Ministry of Justice	Legal Drafting Services	44 Workin g Days	6	6	83%%
7	Ministry of Finance	Processing of contracts	17 Workin g Days	11	8	82%

		payment				
8	Ministry of Finance	Public Procurement	30 Working Days	11	8	72%
9	Jigawa Internal Revenue Service	Tax Registration & Payment	14 Working Days	36	28	77%
10	Jigawa Internal Revenue Service	Electronic Tax Clearance Certification	14 Working Days	0	0	0%

6. Observations and Recommendations

To further improve service delivery, it is recommended that all MDAs focus on enhancing transparency, accountability, and efficiency in their operations, while also providing regular training and capacity-building programs for staff to ensure they have the necessary skills and knowledge to deliver high-quality services.